

**DECLARATION OF AUTHORISED USERS
OF THE CENTRAL EXCLUSION DATABASE (CED)**

Name of the authorised user:.....
Function:.....
Service:.....
E-mail address:.....
References of the competent contact point/liaison point :

The authorised user whose references are detailed above, declares that he/she is fully aware of the following instructions which he/she commits him/herself to apply.

1. THE CED CONTAINS SENSITIVE DATA AND IS NOT OPEN TO THE PUBLIC

The CED registers the references of entities – legal or natural persons – which have been excluded for a limited period of time from participation to grant and procurement procedures funded by Union funds.

The disclosure of these registered data may affect the reputation of the entities concerned. Furthermore personal data are protected and therefore their processing shall respect the rules laid down in the applicable data protection legislation.

The authorised user commits him/herself to protect the integrity of the data contained in the CED and to respect the rights of the persons concerned.

The authorised user cannot download the information contained in the database and make it available to unauthorised users. The use of this information is limited to the verification of the exclusion situation of tenderers or applicants in a given procedure in which the authorised user is involved in the execution of his/her tasks.

2. ACCESS TO THE CED IS RESTRICTED AND CONTROLLED

Authorisation to access the CED is strictly personal. The authorised user cannot disclose his/her password or allow by any means unauthorised access to the content of the CED.

In case of cessation of function, authorised users shall inform the competent liaison/contact point in order to allow the latter to update its list of authorised users.

Any access to the central database is recorded (logfile) and the users connected (on-line) to the system are identified.

[Date]

[Signature of Authorised User]